



Thepsatri Rajabhat University Announcement
Title: Contract Foreign Employee Recruitment under
Faculty of Humanities and Social Sciences 3/2022

Thepsatri Rajabhat University is recruiting a contract foreign employee under the Faculty of Humanities and Social Sciences 3/2022.

By the virtue under Sections 27 and 31 of Rajabhat University Act, 2004, the university is recruiting a contract foreign employee under the Faculty of Humanities and Social Sciences in accordance with the details and qualifications as follows:

1. Position and Salary

1.1 Two English instructors in Department of English

1.2 Salary (20,780 baht/month) and housing allowance (8,000 baht/month)

2. General and Specific qualification of the eligible applicant

2.1 Applicants can be either native English speaker or non-English native speaker (except Thai).

2.2 Applicants must hold a master or doctoral degree majoring in English, Education, or related field of study in English or Education and,

2.3 Applicants must have at least one year of teaching experience or pass any pedagogical training from accredited university or institution.

2.4 In case of the applicants who are not an English native speaker, the applicants must submit a certificate/proof of English proficiency test scores according to the announcement from Thepsatri Rajabhat University issued on 28th June 2021.

TOEIC	not less than	650
TOEFL ITP	not less than	550
TOEFL CBT	not less than	183
TOEFL IBT	not less than	70
IELTS	not less than	6.00

3. Recruitment

3.1 Applicants must strictly study the announcement, download and submit the application form via post office, public express company or email: personnel@lawasri.tru.ac.th from 1st – 9th December 2022. The university will adhere to the date stated in a bill of lading within 9th December 2022.

3.2 Documents and related evidence

Applicants must submit application form and required documents with “certified true copy” together with name and dates signed on every page of documents.

(1) Completely filled application form and a one-inch recent photograph without eyeglasses or a hat which was not taken more than six months prior to application date

(2) One copy of the official degree certificate and transcript of record (from bachelor/master/doctorate)

(3) One copy of English Proficiency Test certificate (if the applicant is not an English native speaker)

(4) One copy of passport

(5) One health certificate

(6) One certificate of name change or marriage (if applicant’s name does not match with other related documents)

(7) Any other documents related to applicant’s teaching experiences

4. Recruitment Condition

4.1 Applicants are responsible for verifying and certifying themselves that they meet the general and specific qualification stated in this announcement. Applicants must fill in the application form by themselves. In case of any mistakes occurring from the applicants or false statements, the application form will not be taken into consideration.

4.2 Applicants are responsible for following up any announcements related to this recruitment from committee or university

5. Announcement of candidate for selection

The university will announce the list of candidates on 14th December 2022 at the Office of Human Resources, Floor 5, Presidential Building, Thepsatri Rajabhat University or <http://www.tru.ac.th>

6. Date and Time for Selection

The university will proceed the candidate's examination on 22nd December 2022. (Time and place of examination will be announced together with list of candidates)

7. Examination

Teaching demonstration and interview 100 points

8. Decision criteria

Candidates must receive at least 60% from the overall points.

9. Announcement of final decision

9.1 The candidates will be sorted from the highest to lowest score respectively. In case of the candidates with the same scores, the application number will be sorted instead.

9.2 If there is new recruitment announcement in which the prior candidate record of final decision is not due, the new recruitment announcement will be used instead.

The university will announce the name of the successful candidate on 26th December 2022 at the Office of Human Resources, Floor 5, Presidential Building, Thepsatri Rajabhat University or on <http://www.tru.ac.th>. The record of final recruitment decision will be officially canceled within 1 year starting from the date of announcement.

10. Employment process for successful candidate

The successful candidate will be assigned to the position and receive a salary according to the specific qualification stated in the announcement. If false qualifications and statements occurred, the university would terminate the employment process, and any requests or rights from the candidate will be terminated.

The successful candidate must report on duty and make an employee contract at Language Center and International Relations Affairs, Building 19, Thepsatri Rajabhat University on 2nd January 2023.

Announced on 28th November 2022



(Asst. Prof. Dr. Sutasinee Siripokapirom)

Vice President, Acting on Behalf of President

Thepsatri Rajabhat University

No. 1596/2022

Schedule for Temporary Foreign Employee Recruitment
under the Faculty of Humanities and Social Sciences 3/2022

Date	Description	Palaces
1 st – 9 th December 2022	Recruitment	Post office, public express company or email: personnel@lawasri.tru.ac.th
14 th December 2022	Announcement of candidate for selection	Office of Human Resources, Floor 5, Presidential Building, Thepsatri Rajabhat University or http://www.tru.ac.th .
22 nd December 2022	Candidate's examination for selection	(Time and place of examination will be announced with list of candidates)
26 th December 2022	Successful candidate and record of final recruitment decision announcement	Office of Human Resources, Floor 5, Presidential Building, Thepsatri Rajabhat University or http://www.tru.ac.th .
2 nd January 2023	Reporting on duty and making an employee contract at 08.30	Language Center and International Relations Affairs, Building 19, Thepsatri Rajabhat University



PHOTO
Taken within
the last 6
months

THEPSATRI RAJABHAT UNIVERSITY, THAILAND

APPLICATION FORM

PERSONAL DATA

First name Mr. Mrs. Miss Middle Name.....Last name

Date of Birth (day/month/year) / / Age Nationality

Place of Birth Marital Status

Passport No. Issued at Date of Issue Expiry Date

Current Address

(House no., Street no., City/Town, and Postal Code)

Tel. Mobile E-mail

Position Sought

EDUCATION & TRAINING

Name & Location of Institute	Date		Qualification & Specialization
	From	To	
Secondary			
University (ies)			
Others (Trainings)			

EMPLOYMENT RECORD

Position - Title	Workplace	Date		Reason for Leaving
		From	To	

SPECIAL SKILLS & OTHER ABILITIES

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REFERENCE PERSON

Name of Local Guarantor Relationship

Address Tel:

Name of Guarantor in Thailand Relationship

Address Tel:

I certify that the statements in this application form are true and correct.

Signature

(.....)

Date / /

*All information will be kept strictly confidential